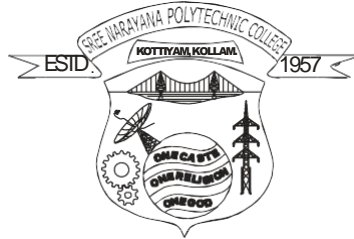


MANDATORY DISCLOSURE

ACADEMIC YEAR 2024-2025



**SREE NARAYANA POLYTECHNIC
COLLEGE**

Since 1957

Kottiyam.P.O, Kollam

Ph:-0474-2530043, 2951133

E-mail :- snpoly2006@yahoo.com

snpolyoffice@gmail.com

AICTE File No.

Date & Period of Last Approval

**South-West/1-43663861285/2024/EOA,
date: -13 May 2024**

1. Name of Institution: -

Name of the Institution Sree Narayana Polytechnic College, Kottiyam
Address of the Institution Kottiyam, Kollam, Kerala – Pin 691571
Latitude & Longitude 8.857375N 76.675859 E
Phone No. with STD Code 0474-2530043, 2951133
Fax No. with STD Code 0477- 2286048
E- mail snpoly2006@yahoo.com, snpolyoffice@gmail.com
Website www.sreenarayanapolytechniccollege.ac.in
Nearest Railway Station Kollam Railway Station 12 km
(Distance in Km)
Nearest Airport Trivandrum International Airport. 69km
(Distance in Km)

2. Name and Address of the Trust

Sree Narayana Trust, Kollam

Phone – 04742742932

Sl.No:	Name	Designation
1	Sri. Vellappally Natesan	Chairman

3. Name & Address of the Principal

Name Sandeep.V
Sree Narayana Polytechnic College
Kottiyam, Kollam
Phone No. 0474-2530043
Mobile No. 9567367419
E-mail snpoly2006@yahoo.com
Qualification B. Tech, M. Tech
Field of Specialization Computer and information technology

4. Name of affiliating University/ Board

Name of affiliating University/ Board Board of Technical Education Kerala

Website www.dtekerala.gov.in

Latest Affiliation Period 2024-25

5. Governance

5.1 Members of the board and their brief background.

Sl. No	Name	Designation
1	Sri.Vellappally Nateshan	Chairman
2	Sri.Melamkodu sudhakaran	Member
3	Sri.K.R.Gopinadhan	Member
4	Sri.Aji.S.R.M	Member
5	Sri.Mohan Sankar	Member
6	Dr.G.Jayadevan	Member
7	Seema K N	Senior joint director {PS}, Directorate Technical Education Kerala state
8	Dr.Ramesh Unni Krishnan	All India council for Technical Education, South western college of engineering Thiruvananthapuram
9	Sri.Sandeep.V	Principal, Member Secretary

5.2 Members of Academic Advisory Body

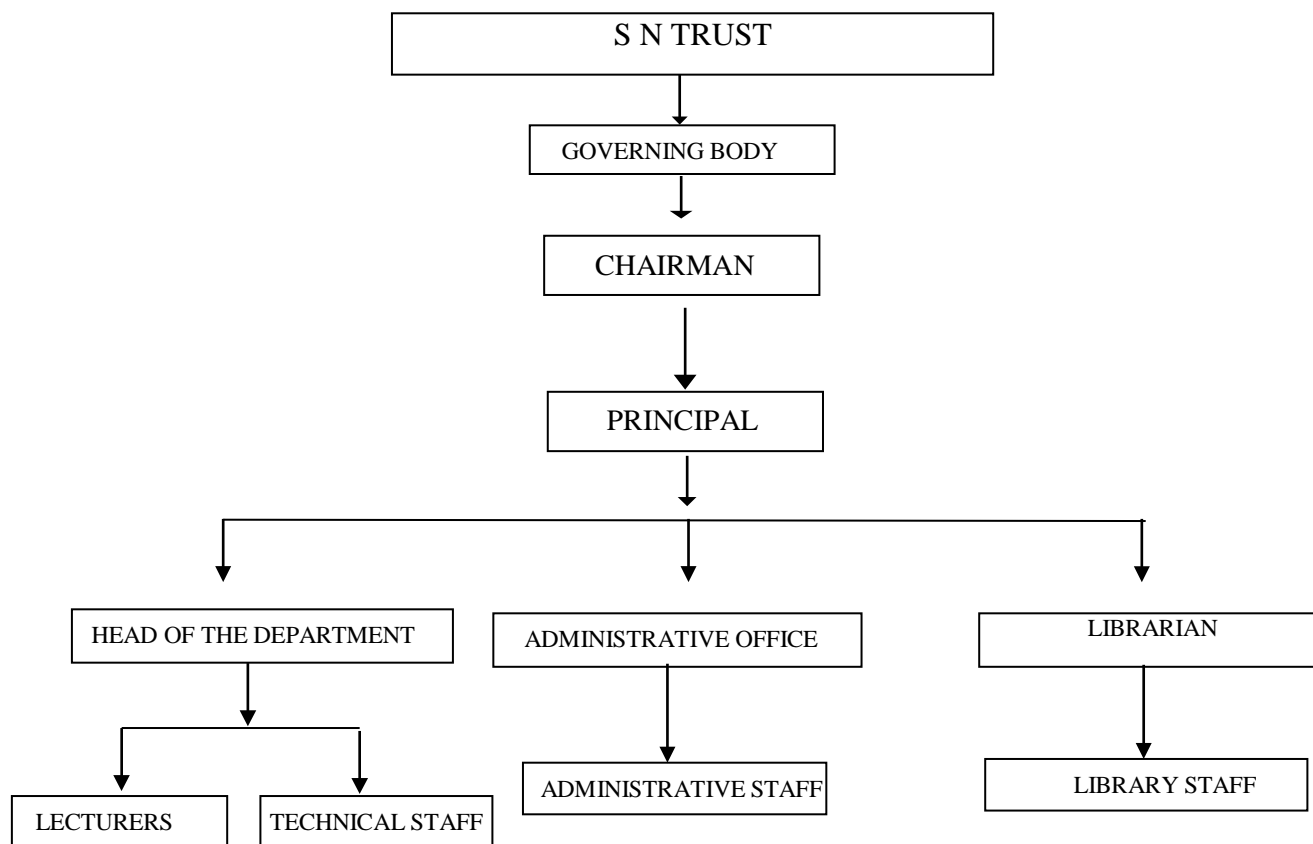
Name	Designation
1.Sri.Vinodkumar.V.M	HOD Mechanical
2.Smt. Seema.S.S	HOD Electrical & Electronics Engg.
3.Smt.Shaini N	HOD Civil
4.Sri. Raknas sankar	HOD Electronics
5.Sri. Anoop.R	Lecturer in Electronics Engg.
6.Sri.Arunkumar.A	Workshop Instructor
7.Sri.Sanilkumar.S	Lecturer in Mechanical Engg.
8.Sri.Thulaseedharan.D	Junior Supdt.

9.Sri.Rahul.S	Workshop Supdt.
10.Smt.Sunitha kumari	Lecturer in Civil
11.Smt. Suja.P	Professor – English
12.Sri. Sabu.G.Gopinathan	Librarian Gd.II

5.3 Frequently of the board meeting & Academic Advisory Body

Yearly

5.4 Organisational Chart and processes



5.5 Student Feedback Mechanism on Institutional Governance/ faculty Performance

There is an in-house mechanism to give feedback about the institutional governance and faculty performance.

5.6 Grievance redressal mechanism for faculty, staff and student

Various committees prescribed by AICTE / Government / Department are formed for Grievance Redressal for student, faculty and staff.

5.7 Anti ragging Committee

Name	
1.Sri.Sandeep V	Chairman
2.Sri.Vinod (Inspector of Police, Ph:9446524068)	Civil & Police Administration
3.Sri.Pattathanam Sunil (Kerala Kaumudi, Ph:9847747771)	Local Media
4.Adv.Ajithkumar (Advocate, Kottiyam, Ph:9446820112)	Representative of Non- Govt. Organizations involved in youth Activities
5.Sri.Raknas sankar, HOD Electronics Engg.	Faculty Members
6.Smt.Shaini N, HOD Civil Engg.	Faculty Members
7.Sri.Sanilkumar, Lecturer in Mechanical Engg.	Faculty Members
8.Smt.Deepa.S, Lecturer in Maths	Faculty Members
9.Sri.Monilal.D, Lecturer in Mechanical Engg.	Faculty Members
10.Sri.Rajeev Koppara (Parent of Madhav Koppara, S2 Mechanical)	Representatives of Parents
11.Sri.Anilkumar T (Parent of Sri.Anandhu A, S2 Electronics)	Representatives of Parents
12.Smt.Aneesha R (Parent of Sandra Baiju, S2 Civil)	Representatives of Parents
13.Sri. Anilkumar (Parent of Athira Anilkumar, S4 Electrical)	Representatives of Parents
14.Kum. Amritha.S, S6 Mechanical	Representatives of Students Belonging to freshers
15.Kum.Fathima Rincy, S6 Electronics	“
16.Kum.Athira B, S6 Electrical	“
17.Sri.Adhin Krishna, S4 Mechanical	Senior Students
18.Sri.Sanjith M, S4 Electronics	Senior Students
19.Sri.Ajimal Khan S, S4 Civil	Senior Students
20.Sri. Abhijith.S, S4 Electrical	Senior Students
21.Shibu.S, Tradesman in Electronics	Non- Teaching Staff
22.Lalgi.T.R, Tradesman in Electrical	Non- Teaching Staff
23.Anand.K.Preman, Tradesman in Mechanical	Non- Teaching Staff
24.Ajilal.S, Tradesman in Civil	Non- Teaching Staff

5.8 Online Grievance Redressal

<https://www.sreenarayanapolvtechniccollege.ac.in/grievance-registration/>

5.9 Online Grievance Redressal Committee

Name	
1.Sri.Sandeep.V, Principal	Chairman
2.Dr.Jayaraj, Retired Professor, TKM Engg. College, Kollam, Ph:9447109478)	Member

3.Sri.Anoop.R, Lecturer in Electronics Engg.	Member
4.Sri.Raknas sankar, HOD Electronics	Member
5.Sri.Vinodkumar.V.M, HOD Mechanical	Member
6.Sri.Shibu.R.S, Principal,GPTC, Neyyattinkara	Member

5.10 Internal Complaints Committee (ICC)

Name	
1.Smt.Suja.P, Professor of English	Presiding Officer
2.Smt.Shahina Sudhakaran, Professor of Chemistry	Staff Member
3.Smt.Shaini.N, HOD in Civil Engg.	Staff Member
4.Sri.Thulaseedharan.D, Office Supdt.	Non Teaching Staff Member
5.Sri.Midhun.T.M, Tradesman in Electrical	Non Teaching Staff Member
6.Sri.Harikrishnan, S4 Mechanical Student	Student Member
7.Kum.Sneha A S, S6 Civil Student	Student Member
8.Adv. Prashoba.P.S	Person Familiar with issues relating to sexual harassment

5.11 Committee for SC/ ST

Name	
1.Smt. Seema S S, HOD in Electrical	Chairman
2.Smt. Shiji.S, Lecturer in Electrical	Staff Member
3.Sri.Kalesh.T.Rajan, Demonstrator in Electronics	Staff Member
4.Vidhu Krishnan, S6 Electrical	Student Member
5.Meenakshi B M, S6 Civil	Student Member

5.12 Internal Quality Assurance Cell

Name	
1.Sri.Sandeep. V, Principal	Chairman
2.Smt.Shaini N, HOD Civil	Member
3.Sri.Vinodkumar.V.M, HOD Mechanical	Member
4.Sri.Guruprasad.A, Lecturer in Electrical	Member
5.Sri.Raknas Sankar, HOD in Electronics	Member
6. Smt.Seema S.S, HOD in Electrical	Member
7. Anoop R, Lecturer in Electronics	Member
8. Bharathan S.S, Lecturer in Mechanical	Member
9.Rahul.S, Workshop Supdt.	Member
10.Kum.Athira.B, S4 Electrical	Member
11.Sri.Abhimanyu.S, S6 Electronics	Member
12.Sri.Varun,S4 Civil	Member
13.Sri Madhav Koppara Rajeev,S2 Mechanical	Member
14.Sri.Nitheesh.K.S	ISRO staff

15. Vineeth M	JTO BSNL
16. Sri Jeevan T.G	Manager, Micromech Machine Tools
17. Anilkumar.S	M.D,RAS Constructions
18. Sri. Jagathy Raj	Director, KUSAT
19. Dr. Ayub	Former PVC, KTU
20. Dr. Jayaraj	Rtd. Professor, TKMCE

6. Programmes

6.1 Name of Programmes approved by AICTE

- Civil Engineering
- Mechanical Engineering
- Electrical & Electronics Engineering
- Electronics Engineering

6.2 Name of Programmes Accredited by NBA

Nil

6.3 Status of Accreditation of the Courses

Preliminary

6.4 Details of Programmes

Name of the Programme : Civil Engineering
Level : Diploma
Duration : 3 Years

Programme	Year		
	2024	2023	2022
Civil Engineering	2024	2023	2022
Sanctioned Intake	120	120	120
TFW	3	3	3
Actual Admissions	102	63	113
Cut off marks – General quota	9	9	9
% Students passed with Distinction	48	24.1	55.3
% Students passed with First Class	38	12	23
Students Placed	9	7	18
Average Pay package, Rs./Year	1 Lakhs	1 Lakhs	1 Lakhs

Name of the Programme : Mechanical Engineering
 Level : Diploma
 Duration : 3 Years

Programme	Year		
	2024	2023	2022
Mechanical Engineering			
Sanctioned Intake	120	120	120
TFW	3	3	3
Actual Admissions	108	106	115
Cut off marks – General quota	9	9	9
% Students passed with Distinction	40	13.5	42.37
% Students passed with First Class	42	30	44
Students Placed	10	21	8
Average Pay package, Rs. /Year	1.58 Lakhs	1.32 Lakhs	1.32 Lakhs

Name of the Programme : Electrical and Electronics Engineering
 Level : Diploma
 Duration : 3 Years

Programme	Year		
	2024	2023	2022
Electrical and Electronics Engineering			
Sanctioned Intake	120	120	120
TFW	3	3	3
Actual Admissions	94	88	97
Cut off marks – General quota	9	9	9
% Students passed with Distinction	39	37.09	28.8
% Students passed with First Class	40	19.35	48
Students Placed	8	6	9
Average Pay package, Rs./Year	1 Lakh	1 Lakh	95000

Name of the Programme : Electronics Engineering
 Level : Diploma
 Duration : 3 Years

Programme	Year		
	2024	2023	2022
Electronics Engineering			
Sanctioned Intake	60	60	60
TFW	3	3	3
Actual Admissions	62	63	63
Cut off marks – General quota	9	9	9
% Students passed with Distinction	22	13.2	21
% Students passed with First Class	40	17	43.7
Students Placed	8	6	3
Average Pay package, Rs./Year	1.87 Lakh	1.87 Lakh	1.56 Lakh

6.5 Collaboration with foreign universities

Nil

7. Faculty

7.1 Branch wise list of faculty members

7.1.1 Department of Civil Engineering – Permanent Faculty

1	Name	Mrs. Shaini.N
	Designation	HOD in charge
	Qualification	B.Tech, M.Tech
2	Name	Mrs. Sunithakumari.K.S
	Designation	Lecturer
	Qualification	B.Tech,
3	Name	Mrs. Bini.I.G
	Designation	Lecturer
	Qualification	Diploma in Civil Engineering
4	Name	Mrs. Saranya.V
	Designation	Lecturer
	Qualification	B.Tech, M.Tech
5	Name	Mrs. Uthara P Raj
	Designation	Lecturer
	Qualification	B.Tech
6	Name	Mrs. K.Sindhu
	Designation	Demonstrator
	Qualification	Diploma in Civil Engineering
7	Name	Mrs. Anju. V
	Designation	Demonstrator
	Qualification	Diploma in Civil Engineering
8	Name	Mr. Ayyapanunni
	Designation	Demonstrator
	Qualification	Diploma in Civil Engineering

Permanent Faculty to student ratio 1: 25

7.1.2 Department of Mechanical Engineering – Permanent Faculty

1	Name	Mr.Vinodkumar.V.M
	Designation	HOD
	Qualification	B.Tech, M.Tech
2	Name	Mr.Monilal.D
	Designation	Lecturer
	Qualification	B.Tech, M.Tech
3	Name	Mr.Sanilkumar.S
	Designation	Lecturer
	Qualification	B.Tech
4	Name	Mr.Bharathan.S
	Designation	Lecturer
	Qualification	B.Tech
5	Name	Mr.Aneesh.S
	Designation	Lecturer
	Qualification	B.Tech, M.Tech
6	Name	Mr.Kannan.P.V
	Designation	Lecturer
	Qualification	B.Tech
7	Name	Mr. Saji.S
	Designation	Demonstrator
	Qualification	Diploma in Mechanical Engineering
8	Name	Mr. Vishnu K S
	Designation	Demonstrator
	Qualification	Diploma in Mechanical Engineering

Permanent Faculty to student ratio 1: 25

7.1.3 Department of Electrical Engineering – Permanent Faculty

1	Name Designation Qualification	Mrs. Seema.S.S HOD B. Tech, M. Tech
2	Name Designation Qualification	Mr. Akhashkumar.K.S Lecturer B.Tech., M. Tech
3	Name Designation Qualification	Mr. Guruprasad. A Lecturer B.Tech., M. Tech
4	Name Designation Qualification	Mr. Adarsh.S Lecturer B. Tech
6	Name Designation Qualification	Mrs. Shiji.S Lecturer B.Tech
7	Name Designation Qualification	Mr. Arun V Dharan Demonstrator B.Tech, Diploma in Electrical Engineering
8	Name Designation Qualification	Mr. Midhun Demonstrator Diploma in Electrical Engineering

Permanent Faculty to student ratio 1: 25

7.1.4 General Department Faculty

1	Name Designation Qualification	Mrs. Suja.P Professor Gd.I M.A, B.Ed.
2	Name Designation Qualification	Mrs. Anju.T Professor Gd.I M.Sc, B.Ed.
3	Name Designation Qualification	Mrs. Shahina Sudhakaran Professor Gd.II M.Sc, B.Ed.

4	Name	Mrs. Deepa.S
	Designation	Professor Gd.I
	Qualification	M.Sc, B.Ed.

5	Name	Mrs. Dhanya.M
	Designation	Lecturer
	Qualification	B.Tech
6	Name	Mrs. Resmi.S
	Designation	Lecturer
	Qualification	M.Sc, B.Ed.
7	Name	Mr.Santhosh Shankar
	Designation	Physical Education Instructor
	Qualification	Bachelor of Physical Education B.A. English

Permanent Faculty to student ratio 1: 25

7.1.5 Department of Electronics Engineering – Permanent Faculty

1	Name	Mr. Raknas Sankar
	Designation	HOD in charge
	Qualification	B.Tech, M.Tech
2	Name	Mr.Anoop.R
	Designation	Lecturer
	Qualification	B.Tech
3	Name	Mr. Sandeep krishna. K
	Designation	Lecturer
	Qualification	B.Tech, M.Tech
4	Name	Mr. Sabarigireesh.C
	Designation	Lecturer
	Qualification	B.Tech, M.Tech
5	Name	Mrs. Sheeba.V.R
	Designation	Demonstrator
	Qualification	Diploma in Electronics
6	Name	Mr. Kalesh.T.Rajan
	Designation	Demonstrator
	Qualification	Diploma in Electronics

Permanent Faculty to student ratio 1: 25

7.2 Number of Faculty employed and left during the last three years: -

Employed :- 4
Left :- 3

8. Profile of vice chancellor/ Director / Principal

<https://www.sreenarayanapolytechniccollege.ac.in/>

9. Fee

Branch	Tuition Fee	Special Fee	Amenities Fee	Caution Fee	Lab Fee/ Interest Free Deposit	Affiliation Fee	Exam Fee
Civil Engineering.	915/Sem	1485	350	1000			
Mechanical Engineering.	915/Sem	1485	350	1000			
Electrical & Electronics Engineering.	915/Sem	1485	350	1000			
Electronics Engineering.	915/Sem	1485	350	1000			

10. Admission

Number of seats sanctioned with the year of approval: -

Civil Engineering– 120

Mechanical Engineering – 120

Electrical & Electronics Engineering – 120

Electronics Engineering - 60

11. Admission Procedure

Admission to various polytechnic colleges in the state through a Single Window System. For prospectus and other details visit: -

<https://www.polyadmission.org/index.php?r=site%2Fabout>

12. Criteria and Weightage for Admission

Selection of the candidate is based on the grading in SSLC /THSLC or equivalent Examination. For the students who have passed qualifying examination under the old scheme (prior to grading system) marks are to be converted to 9 point absolute grade.

Grade / Mark to be converted to 9 point absolute scale as follows

Grade	A+	A	B+	B	C+	C	D+
% of marks	>=90	>=80	>=70	>=60	>=50	>=40	>=30
Point	9	8	7	6	5	4	3

Calculation of Weighted grade point average and index

WGPA1 -is the average of sum of grade points of Mathematics and science multiplied by 0.7

$$\text{WGPA1} = \frac{\text{Sum of grade points of Mathematics Physics and Chemmistry} \times 0.7}{\text{No. of Subjects in Mathematics, Physics and Chemistry}}$$

WGPA2- is the average of sum of grade points of Subjects other than Mathematics and Science multiplied by 0.3Mathematics and science multiplied by 0.7

$$\text{WGPA2} = \frac{\text{Sum of grade points of Subjects other than Mathematics and Science} \times 0.3}{\text{No. of Subjects other than Mathematics and Science}}$$

The Sum of WGPA1 and WGPA2 will be yield Total Grade Point Average -
TGPA TGPA = WGPA1 + WGPA2

* As per the Prospectus Published by the Director of Technical Education - for admission to Polytechnic College in every year

13. List of Applicants

Rank list available in <https://www.polyadmission.org>

14. Results of Admission under Management Seats/Vacant Seats

Program	No.of management seats	No. of filled seats	No. of vacant seats
Mechanical Engineering	9	9	Nil
Civil Engineering	9	9	Nil
Electrical & Electronics Engineering	9	9	Nil
Electronics Engineering	9	0	9

15. Information of Infrastructure and Other Resources Available

15.1 Infrastructure details

Number of Class Rooms and size of each	12 no's,	66 m2
Number of Tutorial rooms and size of each	4 no's,	40m2
Number of Laboratories and size of each	23 no's,	75 m2
Number of Workshops and size of each	3 no's,	254 m2
Number of Drawing Halls with capacity of each	2 no's,	178 m2
Number of Computer Centers with capacity of each	1 centre,	80 computers, 150 m2

Central Examination Facility, Number of rooms and capacity of each Barrier Free Built Environment for disabled and elderly persons	Available, 1 room, 50 m2
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Occupancy Certificate	Available
Fire and Safety Certificate	Available
Hostel Facilities -Boys Hostel	No
-Girls Hostel	No

15.2 Library

Facility	Computerised with Koha Library Management Software
Number of Titles	5550
No of Volumes	26142
No of National Journals	21
E- Library facilities	Available

15.3 Computing Facilities

Internet Bandwidth	300 Mbps
Number of System	200
Total number of systems connected by LAN	200

Major software packages available

System Software:	GNU/LINUX, Raspberry PI, gcc, g++,Java, Python
Application Software:	Libre Office Writer, calc, impress, MySql,Postgres, Eclipse, Net beans, Nasm, GIMP, ViEdior, Emacs, Koha, Apache, Tomcat, Openshot, Blender, Firefox,Chromium, VLC, GNU debugger

15.4 Innovation Cell

Innovation and Entrepreneurship Development Club (IEDC)	IEDC Cell guides and assist students For attaining project approvals and facilities from agencies of support system
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15.5 List of facilities available

Games and Sports Facilities
Extra-Curricular Activities

Outdoor sports facilities are available
National Cadet Corps (NCC) activities
National Service Scheme (NSS) activities
College Arts Festival
Inter Polytechnic Arts Festival

Soft Skill Development Facilities

Finishing School Programme and
Career Guidance and Placement Cell
facilitate the soft skill development
of students

15.6 Teaching Learning Process

Curricula and syllabus for each of the programmes as approved by the University:

Civil Engineering

<https://sitttrkerala.ac.in/index.php?r=site%2Fdiploma-syllabus-courses&prog=CE>

Electrical and Electronics Engineering

<https://sitttrkerala.ac.in/index.php?r=site%2Fdiploma-syllabus-courses&prog=EE>

Mechanical Engineering

<https://sitttrkerala.ac.in/index.php?r=site%2Fdiploma-syllabus-courses&prog=ME>

Electronics Engineering

<https://sitttrkerala.ac.in/index.php?r=site%2Fdiploma-syllabus-courses&prog=EL>

Academic Calendar of the University

<https://sitttrkerala.ac.in/index.php?r=site%2Fspecial-docs&id=27>

Internal Continuous Evaluation System

Available

Student's assessment of Faculty, System in place Feedback

16. Enrollment of students in the last three years

2023-2024

320

2022-2023

388

2021-2022

252

17. Industrial Linkage

1. AICA Engineering (India) Pvt. Ltd, Level – 1, Rehoboth building, Kottiyam, India 686010
2. Waferchips techno Solutions Pvt. Ltd, Ashtamudi Tower, Kollam.
3. Touchworld Technology, Thrimurthy Building Office 102, Vadayattukotta Road, Bishop Jerome, Kollam 691001.
4. Otto tractions, SRLA21, Sasthamangalam, Tvm.

5. Nirmithi Kendra, Pallithottam Road, Thamarakkulam, Kollam - 691006
6. Net work systems, Kollam.
7. Kerala Electrical and Allied Engineering, Kundara, Kollam – 691 501
8. Bio Homes Pvt. Ltd, Thattamala, NH 66- 691020.
9. JRR Sine Solar Pvt. Ltd, 715/5A, Hebbur Complex, Herbi, Udupi, Karnataka – 576 112.
10. Web innovates, 2nd Floor, Habitat Building, Old Bus stand, Karicode, Kollam – 691 005.
11. United Electrical Industries, Kollam.
12. Firetech Fire Fighting LLC, Dubai, UAE, PO Box – 91598, Dubai.

18. LoA and subsequent EoA

<https://www.sreenarayanapolytechniccollege.ac.in/wp-content/uploads/2022/03/LOA.pdf>

19. Audit Reports

<https://www.sreenarayanapolytechniccollege.ac.in/reports/>

20. MoUs with industries -

<https://drive.google.com/file/d/1uuC5myvRGGAj92nCgm>

[UOIFDacjmg5X9/view?usp=drive link](https://drive.google.com/file/d/1uuC5myvRGGAj92nCgmUOIFDacjmg5X9/view?usp=drive_link)